

# Guam Head Start Program

501 Mariner Avenue, Barrigada, GU 96913-1608 Phone: 475-0484 • Fax: 477-1535 • https://guamheadstart.gdogg

#### Application Information for School Year 2020 –2021

### What is the Guam Head Start Program?

Head Start is a comprehensive PRESCHOOL program that promotes the school readiness of children by supporting their growth and development in a positive learning environment through early learning, health, and family well-being. Families play a critical role in helping their children to prepare for school and a lifetime of academic success. Thus, Head Start takes intentional steps to promote parent and family engagement.

#### Who Should Apply?

- Families that meet the Federal Income Guidelines and have a child who is age-eligible:
  - o 5 years old (born August 1 to December 31, 2015)
  - o 4 years old (born January 1 to December 31, 2016)
  - o 3 years old (born January 1 to July 31, 2017)
- Families receiving TANF or SSI with an age eligible child
- Families who are homeless and have an age-eligible child
- Age-eligible child in foster care
- Families with an age-eligible child with certified special needs (a current IEP from GDOE Special Education)

2020 Federal Income Guidelines		
Family of 1\$12,760	Family of 6\$35,160	
Family of 2\$17,240	Family of 7\$39,640	
Family of 3\$21,720	Family of 8\$44,120	
Family of 4\$26,200	For families with more than 8 persons, add \$4,480 for each additional person	
Family of 5\$30,680		

## How can I register my child for Head Start?

- 1. Interested families should complete the Head Start Pre-Screening Application Packet
  - o Pick up the packet at Head Start outreach sites
  - o Visit our website at https://guamheadstart.gdoe.net/ to complete the online Eligibility Inquiry Form and download the packet
  - Pick up the packet at the Head Start Central Office in Tiyan. Visitors are reminded that they are required to wear a mask and follow posted safety requirements while present in GDOE facilities. Individuals who are ill or who have COVID-19 symptoms should stay home and will not be permitted into GDOE campuses or facilities.
- 2. Make copies of your supporting documents. If you need assistance with making copies, call the Head Start Central Office at 475-0484 to schedule an appointment.
- 3. Submit your completed packet and supporting documents
  - o To Head Start staff during meal distribution at Grab-N-Go sites on Wednesdays and Fridays
  - Via email to <u>headstartregistration@gdoe.net</u>
  - o Call Head Start Central Office in Tiyan to schedule an appointment for submission.
- 4. Head Start staff will review your documents and contact you to determine your child's eligibility and complete the registration process. Please update any changes in your home, mailing or contact information to ensure that we are able to contact you.

### **Documents Required to Determine Eligibility:** (Note: Other documents may be required depending on your household situation.)

- Identification for Parents and/or Guardians in Household (valid driver's license, Guam ID, Passport)
- Child's Birth Certificate
- Child's Immunization Card (shot record)
- Child's Social Security Number (Social Security card or receipt of application for a number)
- Income documents for all household parents and guardians for the last 12 months:
  - Earned Income: 2019 W2 or Income Tax forms; check stubs from 2019-2020
  - o **Unearned Income:** TANF Certification from Public Health, Child Support, Financial Aid, Social Security benefits, GHURA Utility Reimbursements, Payments from Unemployment Compensation
  - o If no source of income, Statement of Support
- Unemployed Status:
  - o Letter of termination/resignation and the date and reason for leaving employment; Certification layoff or reduction of hours
  - o If unemployed for a total of 6 months or more, Unemployment Verification
- If applicable, **Legal Documents** relating to guardianship, child custody or name changes such as Restraining Order; Marriage Certificate or Divorce Decree when parent's name is different from child's birth certificate or Identification Cards
- If child has a certified disability, copy of current IEP documents from GDOE Special Education

### What happens next?

- The Program will notify you whether your child is selected for Enrollment or placed on your center's waiting list until space becomes available.
- **IF YOUR CHILD IS SELECTED,** we will contact you to ensure that health requirements are met. If we are unable to contact you or your child does not attend school, then your child will be transferred to a **WAITING LIST**.

Tuesday and Thursday 8am-12pm	Wednesday and Friday during Grab-N-Go meal distribution	
DL Perez Elementary	Agana Heights Elementary	●John F. Kennedy High
Carbullido Elementary	Astumbo Elementary	Jose Rios Middle
Marcial Sablan Elementary	Carbullido Elementary	Maria Ulloa Elementary
Maria Ulloa Elementary	• FB Leon Guerrero Middle	●MU Lujan Elementary
Merizo Elementary	George Washington High	●Southern High
Price Elementary	Inarajan Elementary	Wettengel Elementary

All visitors must sign in at the main office and have their temperature checked. Masks are required while on campus. Visitors are required to practice social distancing by remaining no less than 6 feet apart at all times. Individuals who are ill or exhibit symptoms of COVID19 are encouraged to stay home and will not be permitted into GDOE campuses or facilities.