



SCHOOL PRINCIPALS' PROFESSIONAL DEVELOPMENT PLANNER



SCHOOL: Marcial A. Sablan Elementary		PROFESSIONAL DEVELOPMENT DATES: SY 2020-2021			DATE OF REQUEST: 8/3/20		
<p>STATE STRATEGIC PLAN GOALS:</p> <p>Goal 1: All Guam Department of Education students will graduate from high school prepared to pursue post-secondary education on or off island or to assume gainful employment within the public or private sector.</p> <p>Goal 2: All Guam Department of Education students will successfully progress from grade to grade and from one level of schooling to another in order to maximize the opportunities to successfully graduate from high school.</p> <p>Goal 3: All Guam Department of Education instructional personnel will meet high standards for qualifications and ongoing professional development and will be held accountable for all assigned responsibilities.</p> <p>Goal 4: All members of the Guam Department of Education Community will establish and sustain a safe, positive and supportive environment.</p> <p>Goal 5: All GDOE operations activities will maximize the critical uses of limited resources and meet high standards of accountability.</p>				<p>SCHOOL OBJECTIVES:</p> <p>Goal 2: All students at MASE will successfully progress from grade to grade and from one level of schooling to another in order to maximize the opportunities to successfully graduate from high school.</p> <p>Goal 3: All of MASEs' instructional personnel will meet high standards for qualifications and ongoing professional development and will be held accountable for all assigned responsibilities.</p> <p>Goal 4: MASE Community will establish and sustain a safe, positive and supportive environment.</p> <p>Goal 5: All GDOE operations activities will maximize the critical uses of limited resources and meet high standards of accountability</p>			
OBJECTIVE (S):		By the end of all scheduled MASE Professional Learning Day, the teachers and staff will have had the opportunity to participate, create and fine tune critical areas of the instructional framework and strategies that affects and enhance student learning.					
TOPIC	NEEDS STATEMENT	ACTION STEPS/ACTIVITIES	Balanced Leadership Responsibilities	DATE	BEGINNING & ENDING TIME	VENUE	EVALUATION OR MEASURES
-Looking at Policies, SOPs, Re-entry Plan -PLC lesson planning for students to use Google Classroom, Communication with home learners, and developing rules and accountability for home learners -Technology Standards	School Level -There is a need to prepare teachers to safely educate our students during current Pandemic and familiarize themselves with the changes to policies and procedures. -There is a need to acclimate parents/guardians/students use and maximize the potential of the Models of Learning -There is a need to identify Technology Standards that will be implemented especially as we prepare to implement the Online Model of Learning and other distance learning	-Review relevant policies, SOPs, and Re-entry plans -Meet in PLCs to develop lessons for -Identify Technology Standards that are being implemented and what indicators will be worked on. This will align to PTEP standards.	* Communication, Culture, Flexibility, Monitor/Evaluate, situational Awareness	Aug. 7, 2020	8:30-2.43p.m.	Cafeteria Breakout Rooms	Implementation of plan, procedures, and policies. Developing lessons Identify Technology standards applied within lessons.
-Google Classroom	School Level There is a need to have elevated Google Classroom training for distance learning especially Online Model of Learning. Grade Levels will need to improve skills in the use of the features of Google Classroom as a Learning Management Platform.	Review and update any missing indicators pending. Ensure writing is evaluative.	* Communication, Culture, Flexibility, Monitor/Evaluate, situational Awareness	Aug. 10, 2020	8:30-2:43 p.m.	Cafeteria Breakout Rooms	Documentation of training Lesson Plans developed
-Sexual Harassment, Customer Service, and drug free work place awareness training -Google Classroom Lesson Development	School Level -There is a need to train employees regarding sexual harassment, customer service, and drug free work place awareness with possible consequences as well as rights of victims. -There is a need for instructional staff to work together to develop lesson plans using Google Classroom and Google Suites application features while practicing how to use them to better guide Online students in its use.	EEO representatives will train on Sexual Harassment, Customer Service, and Drug Free Work Place Awareness Teachers will work in PLCs to develop lesson plans and develop a schedule on how and when students will have services delivered.	Change Agent, Communication, Culture, Flexibility, Focus, Input, Monitor/Evaluate, situational Awareness, Involvement and Knowledge of CIAI.	Aug. 11, 2020	8:30-2:43 p.m.	Cafeteria Breakout Rooms	Documentation of trainings Lesson Plans Developed

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-Review SIP -Review WASC Action Plan	School Level -There is a need to update SIP -There is a need to work on action steps developed for WASC.	-Adjust and make any necessary changes to SIP activities -Review and begin implementing action steps agreed in Full Self-Study	Change Agent, Communication, Culture, Flexibility, Focus, Input, Monitor/Evaluate, situational Awareness, Involvement and Knowledge of CIAI.	Aug. 12, 2020	8:30-2:43 p.m	Cafeteria Breakout Rooms	SIP Updated for SY 2020-2021 Report out for WASC
-Conscious Discipline -Google Classroom Lesson Development	School Level -There is a need for the school to address the social emotional aspects of students that affects their ability to learn and feel safe in the school environment. -There is a need for teachers to continue developing their skills in using Google Classroom while developing lessons for students for Online Model of Learning	- Review briefly the Brain State Model and the seven skills of discipline. Offer examples of strategies to develop the School Family. -Teachers will work in PLCs to develop lesson plans using Google Classroom to improve their use for the Online Model of Learning students.	Change Agent, Communication, Culture, Flexibility, Focus, Input, Monitor/Evaluate, situational Awareness, Involvement and Knowledge of CIAI	Aug. 13, 2020	8:30-2:43 p.m.	Cafeteria Breakout Rooms	Documentation of training and use of strategies to develop the School Family. Lesson Plans Developed
School Operations	School Level There is a need to review the MASE Re-entry Plan and the emergency SOPs to ensure compliance with CDC recommendations	Review Re-entry Plan, SOPs, schedules, and student numbers.	Monitor/Evaluate, Situational Awareness	Jan. 4, 2021	8:30-11:30 a.m.	Via Zoom, teachers in their classrooms	Zoom Sign in, SOP and Re-entry Plan
-Coping with the Fear, Anxiety and Stress of Returning to the Workplace	District Level There is the need to address employee's fear, anxiety, and stress as we re-open schools to receive students.	Each teacher will sign up for a designated time to attend the district training if they have not completed the training.	Situational Awareness, Culture	Jan 5-6, 2021	9:00-10:30 a.m.	Via Zoom	District sign in documentation
-Social Emotional Wellness	School Level By SGC to provide some techniques and strategies for coping.	The SGC identify strategies and techniques for employees to use to cope with fear, anxiety, and stress.	Situational Awareness, Culture	January 7., 2021	9:00 a.m. – 11:00 a.m.	Via Zoom	Zoom Sign in
Copyright Issues	School Level There is a need for educators to be aware of copyright issues as they share resources most especially during distance learning models (online and hard copy)	Review resources for copyright permissions that are used as part of the teacher's planning and preparation for instruction in traditional, online, and hard copy models of learning.	Situational Awareness, Monitor/Evaluate	January 22, 2021	8:30 a.m. – 10:30 a.m.	Via Zoom	Zoom sign in
Cornell Notes (Planning)	School Level There is a need to teach students notetaking skills as one of the CITW strategies. Cornell Notes is just one of those strategies used at Southern High School that students can learn early.	District Instructional Coach will provide refresher/introductory training for our teachers.	Communication, Focus	March 26, 2021	2:45-3:45 p.m.	Via Zoom	Zoom Sign in , sample student work
AimsWeb Plus Part I Project Based Learning Part I (Planning)	School Level There is a need for teachers to improve the use of data to make instructional decisions. Teachers need to have a variety of ways to assess students that integrates the different content in real world situations.	Plan with District Instructional Coaches to train teachers to navigate AimsWeb for data as part of the overall goal of improving Data Driven Decision Making. District Instructional Coaches will provide training on Project Based Learning and its elements as part of the overall goal to improve the variety of assessments to determine if students are able to meet different content standards in real world situations.	Knowledge and Involvement in CIA, Monitor/Evaluate, Change Agent	April 26, 2021	8:30 -2:43 p.m.	Via Zoom	Zoom Sign in, Lesson plans incorporating projects, PLC minutes showing the use of data.

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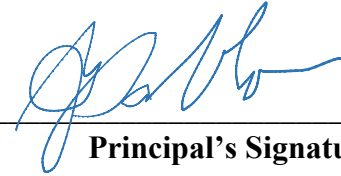
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AimsWeb Plus Part II Project Based Learning Part II (Planning)	School Level There is a need for teachers to improve the use of data to make instructional decisions. Teachers need to have a variety of ways to assess students that integrates the different content in real world situations.	Plan with District Instructional Coaches to train teachers to use AimsWeb as part of the overall goal of improving Data Driven Decision Making. District Instructional Coaches will provide training on Project Based Learning and its elements as part of the overall goal to improve the variety of assessments to determine if students are able to meet different content standards in real world situations.	Knowledge and Involvement in CIA, Monitor/Evaluate, Change Agent	May 25, 2021	8:30 -2:43 p.m.	Via Zoom	Zoom Sign in, Lesson plans incorporating projects, PLC minutes showing the use of data.
WASC (Planning)	School Level There is a need to get a status of report of the WASC action plans placed on hold due to pandemic and plan out next steps for next school year to implement those plans.	Review and update any missing indicators pending. Ensure writing is evaluative.	Change Agent, Communication, Culture, Flexibility, Focus, Input, Monitor/Evaluate, situational Awareness, Involvement and Knowledge of CIAI.	May 26, 2021	8:30 – 2:43 p.m.	Via Zoom	Zoom Sign in, Progress Report for WASC

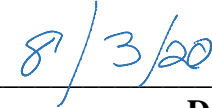
() APPROVED

() DISAPPROVED

Deputy Superintendent of Educational Support & Community Learning



Principal's Signature



Date